

**DETERMINATION OF AN APPLICATION FOR
A PREMISES LICENCE
88 UNION STREET, FARNBOROUGH, HAMPSHIRE GU14 7PY**

1.1 INTRODUCTION

- 1.2 This report concerns an application for a premises licence made under section 17 of the Licensing Act 2003 (the 'Act'). Representations have been received in respect of the application and invoke a statutory requirement to hold a hearing with members.
- 1.3 The report provides details of, and background to the application, and should be read in conjunction with the Council's licensing policy and Secretary of State's guidance. This, together with information obtained at the hearing should be used to determine the application.

2.1 BACKGROUND

- 2.2 An application for a premises licence was submitted on 1st March 2021 by The Little Platter Company, in respect of a premises known as 88 Union Street, Farnborough, Hampshire GU14 7PY. A map of the area showing the general location of the premises is given at **appendix A**.

2.3 Nature of the application

- 2.4 The application seeks the retail sale of alcohol for consumption off the premises between 00:00am to 23:59pm on any day. A copy of the application is given at **appendix B**.

2.5 Advertising of the application

- 2.6 I can confirm that each responsible authority (as specified in the Act) has received a copy of the application. Similarly, the application was advertised by the applicant in accordance with the requirements of the legislation both at the premises and in a local newspaper. The last date for representations was given as the 23rd April 2021.

2.7 NEGOTIATED CONDITIONS

2.8 Negotiated conditions have been agreed and added to the operating schedule between the applicant, trading standards and the licensing authority. A copy of the agreed conditions are given at appendix C, marked C1 and C2 respectively.

3.0 REPRESENTATION(S)

3.1 One representation was received in respect of the application from a member of the public. A copy of the representation is given at **appendix D**.

3.2 Relevance of Representation(s)

3.3 To be eligible to be considered, the Act requires a(ny) representation(s) to be '*relevant*'. A '*relevant representation*' is one that has been made by a responsible authority, any other person, a body representing such persons or a Member of the relevant licensing authority (i.e. elected councillors). Similarly, representations must not be frivolous or vexatious and must be about the likely effect of the grant of the licence on the promotion of the licensing objectives.

The licensing objectives are defined in the Act and include -

- (a) the prevention of crime and disorder;
- (b) ensuring public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

Against the above criteria, the representations are considered relevant in this case, as they have been made by a responsible authority and other persons and concern the licensing objectives.

3.4 OTHER DATA PROTECTION ISSUES

3.5 In accordance with data protection requirements, any personal details, addresses, contact details and/or signatures submitted on any application, representation or other relevant document etc. have been redacted.

3.6 DETERMINATION

3.7 Further to the receipt of the relevant representations and, in accordance with the Act and the Council's scheme of delegation, the Sub-Committee is asked to determine the application.

4.0 RELEVANT CONSIDERATIONS

4.1 Licensing Objectives

4.2 In considering the application the licensing authority must have regard to the promotion of the licensing objectives given at paragraph 3.3 of this report.

4.3 Licensing Policy and Secretary of States Guidance

4.4 The licensing authority must also have regard to its statement of licensing policy and any guidance issued by the Secretary of State under section 182 of the Act.

4.5 Details of the parts of the policy and guidance that may be relevant to this application are given in **appendix E** to this report.

5.0 OPTIONS

5.1 In determining this application, the Sub-Committee may take any of the following steps as it considers appropriate for the promotion of the licensing objectives; namely -

- (a) to grant the licence as applied for*; or
- (b) to exclude from the scope of the licence any of the licensable activities to which the application relates*; or
- (c) to reject the whole or part of the application.

** Subject to any relevant mandatory conditions, amendments agreed by the applicant and/or such other conditions that are consistent with the operating schedule which, with the exception of mandatory conditions, may be modified (which may include the alteration or omission of a condition or the addition of any new condition(s)) to such extent as may be necessary to promote the licensing objectives.*

6.0 RECOMMENDATION(S)

6.1 The Sub-Committee is asked to determine the application having regard to -

- (a) the contents of this report;

- (b) any additional information obtained from the hearing;
- (c) the Council's licensing policy;
- (d) guidance issued by the Secretary of State; and
- (e) the promotion of the licensing objectives.



AIMEE VOSSER
Licensing Officer
Operational Services
licensing@rushmoor.gov.uk

Public Documents:

- 1) **HMSO (2003)**, The Licensing Act 2003
- 2) **Home Office (April 2018)**, Guidance issued under Section 182 of the Licensing Act 2003

Contact:

Aimee Vosser, Licensing Officer (01252 398131)
Shelley Bowman, Licensing Manager (01252 398162)

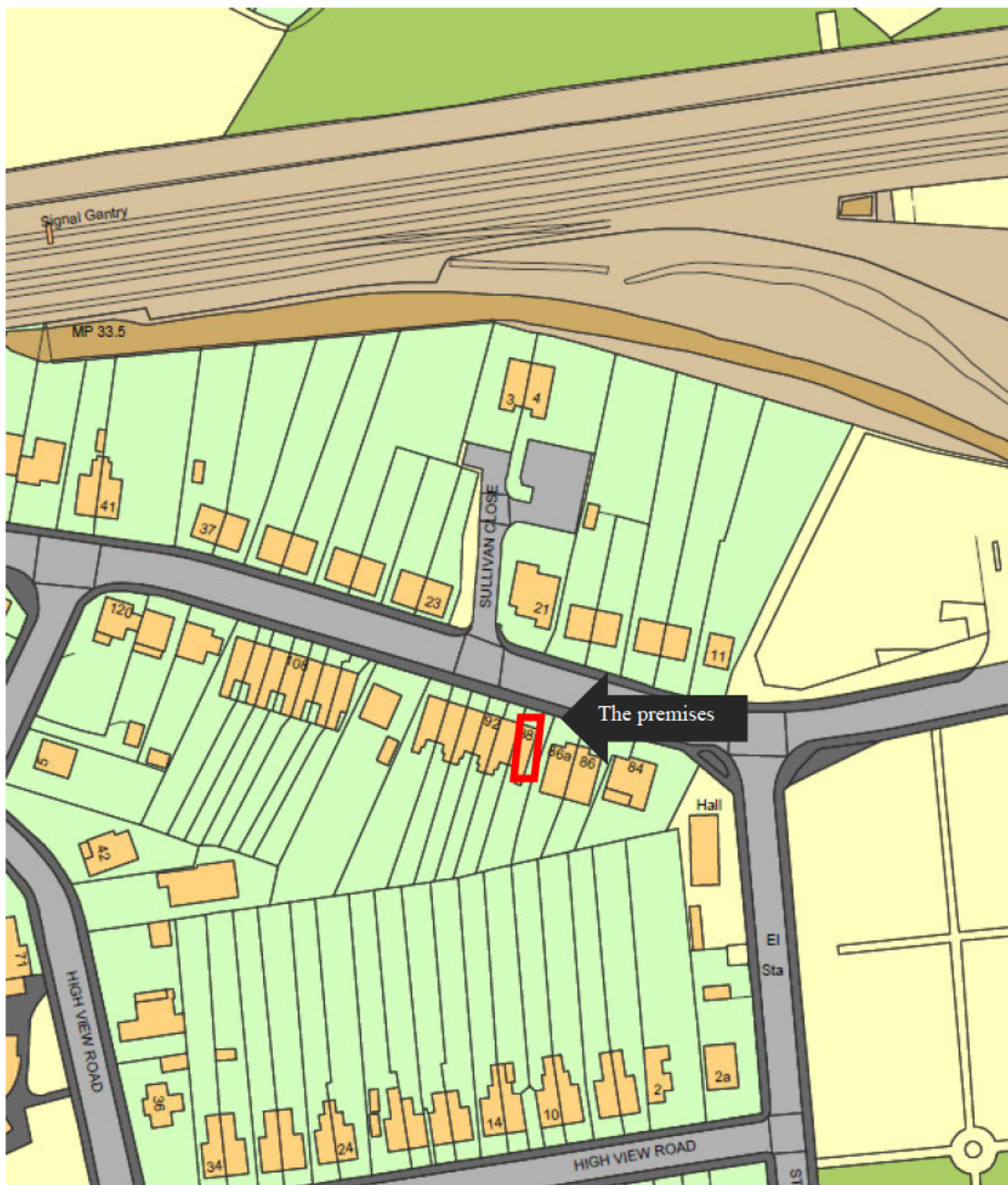
Appendices:

- Appendix A - Map of the area (page 5)
- Appendix B - Application for a premises licence (pages 7 - 23)
- Appendix C - Negotiated conditions (page 25 - 27)
- Appendix D - Representation (Page 29)
- Appendix E - Relevant considerations (Page 33)

APPENDIX A

MAP SHOWING LOCATION OF PREMISES

88 UNION STREET, FARNBOROUGH, HAMPSHIRE GU14 7PY



APPENDIX B

APPLICATION FOR A NEW PREMISES LICENCE

88 UNION STREET, FARNBOROUGH, HAMPSHIRE GU14 7PY

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?
 Yes No Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No Note: completing the Applicant Business section is optional in this form.

Registration number

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

private limited company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth

* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start 00:00

End 23:59

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The premises will not be used for consumption of alcohol. I am selling online so it will be available at any time to purchase but deliveries will be made to customers premises.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name taylor

Family name batey

Date of birth [REDACTED]
dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text" value="88"/>
Street	<input type="text" value="union street"/>
District	<input type="text"/>
City or town	<input type="text" value="farnborough"/>
County or administrative area	<input type="text" value="hampshire"/>
Postcode	<input type="text" value="gu147py"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text"/>
Issuing licensing authority (if known)	<input type="text"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

Only small amounts of alcohol will be available to order per customer to accompany my food offering. ID will need to be provided before purchasing any alcohol from my website.

b) The prevention of crime and disorder

There will only be very small amounts of alcohol available to purchase per customer. If there is any doubt of age customers will be asked to provide photographic evidence of age before purchasing.

c) Public safety

There will be a limit of alcohol sales per customer, only small amounts to accompany my grazing boxes and platters. No spirits/ liquors will be for sale just small amounts of wine/beer.

d) The prevention of public nuisance

Same as above.

e) The protection of children from harm

NO alcohol will be sold to minors. If we are at all in doubt of someones age we will ask for ID when placing the order and on delivery.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

100.00

DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/rushmoor/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



88 Union Street, Farnborough
GU14 7PY

Plan of Premises

Scale: 1:100 @ A3



- Smoke & Carbon Monoxide Alarm
- Fire Blanket
- ▲ Fire Extinguisher

NEGOTIATED CONDITIONS – TRADING STANDARDS
88 UNION STREET, FARNBOROUGH, HAMPSHIRE GU14 7PY

RE: Rushmoor - Premises licence application - 88 Union Street, Fb



Liquor Licensing <liquor.licensing@hants.gov.uk>
To: Liquor Licensing; Aimee Vosser; taylor@littleplatter.co.uk
Cc: Dennett, Philip

Reply Reply All Forward

Wed 10/03/2021 08:20

CAUTION: This email originated from outside of Rushmoor Borough Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Thanks for your reply Taylor

In that case can we agree the following conditions please :-

1. Alcohol shall only be delivered to a legitimate address that is a dwelling or a business premises. This is to prevent alcohol from being delivered to a park or a beach.
2. The delivery driver will request an adult signature on every delivery of alcohol to ensure that alcohol is not delivered to persons aged under 18. However, it is accepted because of coronavirus restrictions, that a signature may not always be possible.
3. There will be no alcohol sales made in the shop.

Kind regards, Steve

Steve Lawford
Senior Trading Standards Officer

Tel: 0370 7796 537 | E: steve.lawford@hants.gov.uk
Hampshire Trading Standards, Montgomery House, Monarch Way, Winchester, Hampshire SO22 5PW
Web: www.hants.gov.uk/tradingstandards | Follow us on Twitter @HantsTS
<image001.jpg>

To find out more and to apply simply visit: www.buywithconfidence.gov.uk

The Citizens Advice consumer service provides free, confidential and impartial advice on consumer issues. Visit www.adviceguide.org.uk or call the Citizens Advice consumer helpline on 03454 04 05 06

NEGOTIATED CONDITIONS – LICENSING AUTHORITY

FW: Application



Wendy Harden <wendy.harden@rushmoor.gov.uk>
To: Aimee Vosser

Reply Reply All Forward ...

Thu 25/03/2021 14:21

Wendy

From: Taylor Batey <taylor@littleplatter.co.uk>
Sent: 19 March 2021 17:22
To: Wendy Harden <wendy.harden@rushmoor.gov.uk>
Subject: Re: Application

CAUTION: This email originated from outside of Rushmoor Borough Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon Wendy,

Thank you for your email,

I can confirm that I am happy with almost all of those conditions you have put forward however sometimes i may have customers coming to collect their alcohol from the premises so if possible would like this term to be changed.. the alcohol however will only ever be sold along side a food purchase and will never be sold by itself. Alcohol & food will also only ever be collected from the premises during the day and between the hours of 9am-6pm. There will also be a limit on how much alcohol I will allow per sale as the alcohol will only be a small additional offering to help compliment my current food platters.. eg a bottle of wine to accompany a cheese & charcuterie platter.

I look forward to hearing back from you,

Kind regards,

Taylor Batey
The Little Platter Company Ltd

FW: Application



Wendy Harden <wendy.harden@rushmoor.gov.uk>
To: Aimee Vossler

Reply Reply All Forward ...

Thu 25/03/2021 14:21

As a responsible authority I have been passed your application, on viewing this I would ask the following conditions to be attached.

Anyone authorised to sell alcohol at the premises shall (before being permitted to make sales of alcohol) be suitably trained in respect of the following matters to a level commensurate with their duties and responsibilities:-

- (a) *the refusal of the sale of alcohol to those who appear intoxicated and how to recognise them; and*
 - (b) *the appropriate precautions to prevent the sale of alcohol to persons under the age of 18.*
2. *Refresher training shall take place at least every 12 months*
3. *All staff / employees shall be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the below and work to a Challenge 25 policy.*
- (4) *Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age.*
 - (ii) *For the purposes of this condition, suitable identification is photo driving licence, passport, or any other photographic identification bearing the "PASS" logo and the person's date of birth.*
 - (iii) *Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be made unless suitable identification, for proof of age, can be provided.*
5. *Alcohol shall only be delivered to a legitimate address that is a dwelling or business premise*
6. (i) *The delivery driver shall ensure that for every transaction including alcohol, which has not been pre-paid for by credit card, that photographic ID proving that person to be over the age of 18 years is produced.*
 - (i) *The delivery driver shall record in writing or electronically the date of birth and the Passport number, photo driving licence number or PASS accredited photo ID number. These details shall be corroborated with the original order for alcohol. If the person seeking alcohol is unable to produce acceptable means of identification, or the details cannot be corroborated with the original order, no sale or supply of alcohol will be made to or for that person. These records shall be made available to responsible authority's on request.*
 - (ii) *Further to the above all alcohol shall be left in the delivery vehicle until the above identity criteria have been met.*

A written log shall be kept of all refusals including refusals to serve alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.

The record of refusals will be retained for at least 12 months and will be available for inspection by the Police or the Licensing Authority upon request.

Alcohol shall not be sold to customers collecting from the premises.

Alcohol must be kept in a locked and secure unit.

REPRESENTATION – MEMBER OF THE PUBLIC

88 UNION STREET, FARNBOROUGH, HAMPSHIRE GU14 7PY

Application for sale of alcohol from 88 Union Street, Farnborough



Marina Munro <marina.munro@rushmoor.gov.uk>

To: Aimee Vosser

Cc: Adrian Newell; Mike Smith; Barbara Murphy; Rushmoor Council Licensing

Reply Reply All Forward

Wed 17/03/2021 10:2

Dear Aimee,

I trust you are keeping well

Further to your kind circulation of the licence application to the ward councillors, we have received a concerned residents' comments.

Please see email below from a resident in Union Street.

We would be grateful if you could kindly address the concerns below and advise us all of the processes in this regard for a licence application.

With thanks, best regards

Marina

PS. I note you are out of office until tomorrow, so look forward to hearing from you post your return.

From

Sent: 15 March 2021 15:54

To: Marina Munro <marina.munro@rushmoor.gov.uk>

Cc: Adrian Newell <adrian.newell@rushmoor.gov.uk>; Mike Smith <mike.smith@rushmoor.gov.uk>

Subject: Application for sale of alcohol from 88 Union Street, Farnborough

CAUTION: This email originated from outside of Rushmoor Borough Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

With regard to your letter, delivered by hand today, stating that an application for the sale of alcohol from 88 Union Street, Farnborough has been made, I would like to express strong opposition to this license being granted. The reasons for my objection are detailed below:-

- 1) if the intention is to arrange pick-up from this address, I am sure that this would cause parking problems in the street and this street is already renowned for having limited parking, even for the residents of the street.
- 2) Again, if people are allowed to pick up alcohol from what is clearly a residential area, it could potentially cause a nuisance to the neighbouring households.
- 3) if alcohol is to be stored at the address, it would not take criminals too long to get to know this and this could lead to an unwelcome criminal element, increasing the likelihood of burglaries in the street.
- 4) Whilst I applaud anybody being enterprising and starting a business, when it comes to alcohol there are business premises for such and I cannot believe that the council are even considering this application in a residential road.
- 5) At a time when women's safety is supposedly paramount, I do not believe that this would be welcomed by a couple of single ladies that live very close to this house.

Best regards,

[Redacted signature]

On 22 Mar 2021, at 14:26, Aimee Vosser <aimee.vosser@rushmoor.gov.uk> wrote:

Dear [REDACTED]

Further to your objection on the premises licence application, the applicant wishes to address some of your points in the hope of alleviating your concerns, along with the assurance of how the applicant wishes to comply and uphold the licensing objectives.

The comments highlighted in blue are from the applicant;

Only small quantities of alcohol will be stored at the address at any one time so I do not believe that this will increase criminal activity.. at least no more than a tradesperson parking their van outside their house or any other business running from home that stores goods..in fact most of the time I will purchase alcohol as and when it is needed and will be storing little to no alcohol on the premises at any given time, as I also would not want to encourage such activity.

As I have mentioned in my application for a premises licence, the alcohol offering for my business is only a small part of it and will be used to accompany & compliment my existing food platters. For example, I may offer a small bottle of red wine to pair with a cheese & charcuteria platter or a bottle of Prosecco to go with an afternoon tea or brunch box. Alcohol will only be available to purchase alongside food and in small quantities. No high volume alcohol/ spirits will be sold from the premises.

I cannot stress enough that the alcohol that I will be selling will equate to a very small percentage of my overall business, however applying and holding a premises licence is still something I must acquire in order to comply with the law.

I also do not believe that any nuisance will be caused by the addition of alcohol to my offering. This is partly because all alcohol will be sealed and taken away from the premises before consumption, but also because the majority of our customers purchase our food offerings as a gift. The exchange is often swift & quiet, but also never during unsociable hours as we only ever offer collections between 9am-6pm. Furthermore, the majority of our orders are delivered directly to the customer.

Everybody's safety is paramount and will remain in my best interest when running my business, I will not let the alcohol offering compromise this.

The applicant has confirmed to me that he is willing to add conditions to his licence in order to maintain running a safe business.

I would be most grateful if you could confirm if the above helps with your concerns regarding the application, and if so, are you willing to withdraw your representation?

If you wish for your representation to remain, I will be in touch in due course with details of the hearing for the application to be determined by our members.

Please do not hesitate to contact me should you wish to discuss in more detail, I hope you find the above comments helpful.

Kind Regards,

Aimee

Aimee Vosser

Re: 88 Union Street, Farnborough - application



To: [Redacted]

To: Aimee Vosper

[Reply](#) [Reply All](#) [Forward](#) [...](#)

Mon 22/05/2021 14:54

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

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Hi Aimee,

Thank you for your response but I do not wish to retract my objection to this application.

Apart from my initial concerns, one day a little while ago I had to go and ask somebody, that was picking up from this address, to move their car from across my drive. It had been there for some time and they were standing chatting at the house.

I appreciate that most of their items may be delivered but, as previously noted, I do not believe that alcohol licenses should be granted to residential houses and that the parking of people that would be picking up would be a problem.

Regards

[Redacted Signature]

Sent from my iPad

APPENDIX E

RELEVANT CONSIDERATIONS

88 UNION STREET, FARNBOROUGH, HAMPSHIRE GU14 7PY

1.0 Guidance issued under S182 of the Licensing Act 2003 (April 2018)

1.1. The sections of the Secretary of State's guidance identified in **Table 1** below may be relevant to the consideration of this application

TABLE 1 - SECTIONS OF THE SECRETARY OF STATE'S GUIDANCE WHICH MAY BE RELEVANT TO THIS APPLICATION						
Section	Other Ref.	Paragraph(s)		Subject Matter	Page(s)	
		From	To		From	To
2	-	2.1	2.32	The licensing objectives	6	12
2	-	2.1	2.6	Crime and Disorder	6	7
8	-	8.1	8.110	Applications for a premises licence	49	67
9	-	9.1	9.45	Determining applications	68	76
9	-	9.3	9.3	Where representations are made	68	68
9	-	9.31	9.41	Hearings	73	75
10	-	10.1	10.66	Conditions attached to premises licences and club premises certificates	77	88
10	-	10.8	10.9	Imposed conditions	78	78
13	-	13.1	13.13	Appeals	103	105
13	-	13.10	13.11	Giving reasons for decision	104	104

2.0 The Council's Licensing Policy

2.1. The sections of the Council's Licensing policy identified in **Table 2** below may be relevant to the consideration of this application.

TABLE 2 - SECTIONS OF THE COUNCIL'S LICENSING POLICY WHICH MAY BE RELEVANT TO THIS APPLICATION						
Section	Other Ref.	Paragraph(s)		Subject Matter	Page(s)	
		From	To		From	To
3	Part C	3.1	3.43	Licensing principals, objectives & General considerations	13	17
3	Part C	3.10	3.12	General licensing principals	14	14
6	Part F	6.1	6.53	Premises Licences	26	34
18	Part R	18.1	18.55	Representations, Responsible authorities & Interested Parties	69	74
18	Part R	18.45	18.48	The weight attached to relevant representations	73	74
19	Part S	19.1	19.27	Conditions and restrictions	76	79
19	Part S	19.10	19.15	General principles of transposition and imposition of conditions	76	77

NB: Matters in **bold** indicate main section headings.